



2.
3/28/2019

**ADMINISTRATIVE REVIEW COMMITTEE
MINUTES
January 24, 2019**

Present: Phil Williams, Chair
Stephen Tomanelli, Vice-Chair
Steve Sanchez

Present Staff: Crystal M. Craig, Interim Executive Officer
Tiffany North, Legal Counsel

CALL TO ORDER.

The meeting was called to order at 9:00 a.m.

1. APPROVAL OF MINUTES OF JUNE 28, 2018.

Moved (Tomanelli) seconded (Sanchez) to approve the Minutes of June 28, 2018.

AYES: Sanchez, Tomanelli and Williams.
NOES: None.
ABSENT: None.
ABSTAINED: None.

**2. INDEPENDENT AUDITOR'S REPORT FOR FISCAL YEAR 2017-18.
(Refer to the report in the regular Commission agenda packet)**

Ms. Craig gave an oral report as outlined in the staff report. She also stated that Jennifer Farr would be presenting the audit.

Commissioner Williams asked that Ms. Farr elaborate on the compensated absence liability during her presentation.

No action was taken.

3. MID-YEAR BUDGET STATUS FOR FISCAL YEAR 2018-19. (Refer to the report in the regular Commission agenda packet)

Ms. Craig stated that sometime in March a budget adjustment to expenditures and revenues will have to be done for the Consultants appropriation due to the West Yost contract for the Murrieta Special Study. She stated that there would be an increase to expenditures of \$260,000 and revenues of \$260,000. She also gave an update on the status of the funding participation agreement.

Mr. Tomanelli asked when the next budget planning meeting would be. Ms. Craig responded that it is usually held in March.

4. PUBLIC COMMENTS.

There were no public comments.

5. ADJOURNMENT.

The meeting was adjourned at approximately 9:13 a.m.

Respectfully submitted,



Crystal M. Craig
Interim Executive Officer