



2.
4/9/2020

**ADMINISTRATIVE REVIEW COMMITTEE
MINUTES
February 27, 2020**

Present: Steve Sanchez
Stephen Tomanelli
Michael Vargas

Present Staff: Gary Thompson, Executive Officer
Elizabeth Valdez, Commission Clerk

1. CALL TO ORDER.

The meeting was called to order at 9:02 a.m.

2. APPROVAL OF MINUTES OF SEPTEMBER 26, 2019.

Moved (Vargas) seconded (Tomanelli) to approve the Minutes of September 26, 2019.

AYES: Sanchez, Tomanelli and Vargas.
NOES: None.
ABSENT: None.
ABSTAINED: None.

3. CONTRACT EXTENSION FOR AUDIT SERVICES.

Mr. Thompson presented this to the Committee. He stated that the current contract allowed for a one-year extension. He stated that joint RFP will be entered into with the other Southern LAFCOs when this extension is up. He stated that the 3% increase was standard.

Moved (Tomanelli) seconded (Vargas) to recommend the Contract Extension for Audit Services to the Commission as presented in the staff report.

AYES: Sanchez, Tomanelli and Vargas.
NOES: None.
ABSENT: None.
ABSTAINED: None.

4. FISCAL YEAR 2019-20 MID-YEAR BUDGET REVIEW.

Mr. Thompson presented the Mid-Year Budget to the Commission. He stated that fee revenue was down due to there being less proposals

submitted. He stated that the end-of-year carryover was more than budgeted. He stated that a large portion of the Consultant appropriation would not be expended this year and would carry over to next year. Mr. Thompson stated over-all the Budget was on track.

There was no discussion by the Committee on this item.

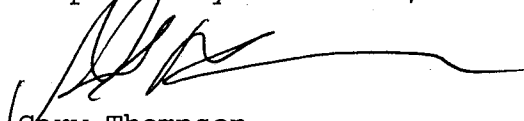
5. PUBLIC COMMENTS.

There were no public comments.

6. ADJOURNMENT.

The meeting was adjourned at approximately 9:08 a.m.

Respectfully submitted,



Gary Thompson,
Executive Officer