



2.
2/22/2024

**ADMINISTRATIVE REVIEW COMMITTEE
MINUTES
February 23, 2023**

Present Commissioners: Steve Sanchez
Michael Vargas

Absent: Stephen Tomanelli

Present Staff: Gary Thompson, Executive Officer
Elizabeth Valdez, Commission Clerk
Melissa Cushman, Legal Counsel

1. CALL TO ORDER.

The meeting was called to order at 8:10 a.m.

2. APPROVAL OF MINUTES OF APRIL 20, 2022.

Moved (Sanchez) seconded (Vargas) to approve the Minutes of April 20, 2022.

Chair Vargas called for the vote.

AYES: Sanchez, and Vargas.

NOES: None.

ABSENT: Tomanelli.

ABSTAINED: None.

3. OTHER BUSINESS:

a. Independent Auditor's Report for Fiscal Year 2021-22.

Mr. Thompson presented the Report. He stated that the lease payments were now listed as long-term liability. He stated there were no internal control issues.

This was a receive and file item, no action was taken by the committee.

b. Fiscal Year 2022-23 Mid-year Budget Review

Mr. Thompson presented the Review. He stated that the state grant for the IID Study was moved to a liability account as invoices are paid the money will be moved to revenue. He stated the projected end-of-year revenue will be down due to the state grant. He stated

that expenditures were down although close to the budgeted amount. He stated there was a net gain of approximately \$34,000 projected year-end surplus. He stated that \$150,000 would be transferred to the Pension Liability Reserve and it would be overfunded per policy.

Commissioner Sanchez asked to include special district events in the budget if needed.

Chair Vargas asked to put an item on the agenda next month to increase the commissioner stipend for the full commission to consider.

This was a receive and file item, there was no action taken.

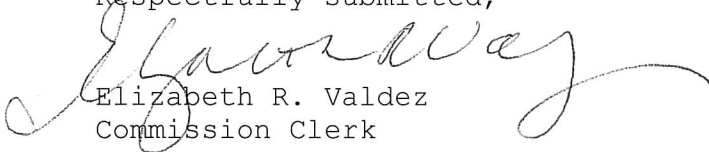
4. PUBLIC COMMENTS.

There were no public comments.

5. ADJOURNMENT.

The meeting was adjourned at approximately 8:21 a.m.

Respectfully submitted,



Elizabeth R. Valdez
Commission Clerk