



June 2, 2021

SUBJECT: Final LAFCO Budget for Fiscal Year 2021-22

To Distribution:

The LAFCO Commission approved the Proposed Budget for Fiscal Year (FY) 2021-22 on April 22, 2021. On May 27, 2021, the Commission approved the Final Budget for FY 2021-22, which was unchanged from the Proposed Budget. The Final Budget, accompanying this letter, is being distributed to local agencies and related bodies pursuant to Government Code Section 56381.

The Final Budget represents a decrease of approximately 5.3 percent in appropriations over the current year budget, however, also includes a decrease in projected revenues of 5.3 percent. In order to fulfill our statutory duty of conducting our Municipal Service Review program and maintaining a balanced budget with no projected end of year surplus, the Final Budget calls for maintaining the total Local Agency Share with a very slight 0.1 percent increase for FY 2021-22. For more information on the Proposed and Final Budgets, please see the staff reports for each on our website at [www.lafco.org](http://www.lafco.org).

The Auditor-Controller, pursuant to Section 56381, will apportion the Local Agency Share to local agencies and request payment from each local agency sometime before July 1, 2021. The Auditor-Controller is also allowed to bill for the administrative costs incurred by that office in determining the apportionment and requesting payment.

If you have any questions regarding the LAFCO Budget or the budget process, please feel free to contact me. If you have questions about the collection process, please contact the Auditor-Controller at (909)955-3800.

Sincerely,

Gary Thompson  
Executive Officer

Distribution: Board of Supervisors, c/o Clerk of the Board  
Cities of Riverside County, c/o City Clerks  
Independent Special Districts, c/o District Clerks  
Paul Angulo, Riverside County Auditor Controller  
Esteban Hernandez, Auditor-Controller's Office  
Evangalina Gregorio, Auditor-Controller's Office  
Jeff Van Wagenen, Riverside County Executive Officer

**Riverside LAFCO Adopted Final FY 2021/22 Budget**

		FY 20-21 Adopted Budget	FY 20-21 Projected Year- End	FY 21-22 Adopted Final Budget	Pct. Difference from FY 20-21 Adopted Budget
	<b>APPROPRIATIONS</b>				
<b>OBJ:</b>	<b>Description</b>				
510040	Regular Salaries	\$472,400	\$439,017	\$464,913	-1.6%
510200	Payoff Permanent - Seasonal	\$0	\$5,416	\$0	0.0%
510440	Leave Buydown/Payout	\$6,856	\$4,914	\$4,914	-28.3%
517000	Workers Comp	\$4,103	\$4,104	\$7,111	73.3%
513000	Retirement-Misc.	\$0	\$124,562	\$142,050	142049900.0%
513020	Retirement-Misc Temp	\$0	\$681	\$685	684900.0%
513120	Social Security	\$0	\$24,906	\$26,828	26827900.0%
513140	Medicare	\$0	\$6,366	\$6,741	6740900.0%
515040	Flex Benefit Plan	\$0	\$49,840	\$51,058	51057900.0%
515100	Life Insurance	\$0	\$428	\$443	442900.0%
515120	Long Term Disability	\$0	\$2,652	\$2,808	2807900.0%
515160	Optical Insurance	\$0	\$948	\$969	968900.0%
515200	Retiree Health Ins	\$0	\$1,142	\$1,164	1163900.0%
515260	Unemployment Insurance	\$0	\$961	\$1,018	1017900.0%
518010	Def Comp Ben Mgmt & Conf	\$0	\$6,000	\$6,300	6299900.0%
518020	Flexible Spending Account Fees	\$0	\$96	\$96	95900.0%
518180	Other Post Employment Benefits	\$0	\$3,216	\$3,543	3542900.0%
518100	Benefits/Payroll Taxes	\$216,792	\$221,798	\$0	-100.0%
	<b>Total Appropriation 1</b>	<b>\$700,152</b>	<b>\$675,249</b>	<b>\$720,641</b>	<b>2.9%</b>
520330	Communication Svcs	\$3,218	\$2,876	\$3,362	4.5%
520930	Insurance- Liability/Property	\$14,910	\$14,708	\$15,249	2.3%
521360	Maint-Computer Equip	\$12,690	\$12,040	\$12,690	0.0%
523100	Memberships	\$12,317	\$12,144	\$12,452	1.1%
523230	Misc Agency Exp	\$500	\$2,246	\$500	0.0%
523240	Non County Agency Exp	\$450	\$850	\$450	0.0%
523250	Refunds	\$100	\$0	\$0	-100.0%
523620	Books/Publications	\$215	\$215	\$240	11.6%
523680	Office Equip/Furn	\$500	\$359	\$150	-70.0%
523700	Office Supplies	\$1,750	\$1,475	\$1,500	-14.3%
523760	Postage/Mailings	\$3,984	\$3,876	\$3,936	-1.2%
523840	Computer Equip-Software	\$8,293	\$6,190	\$4,312	-48.0%
524560	ACO Payroll Services	\$0	\$0	\$851	850900.0%
524570	Auditing/Accounting	\$8,762	\$6,791	\$7,600	-13.3%
524660	Consultants	\$145,000	\$258,563	\$83,000	-42.8%
524700	County Counsel Legal Services	\$270,000	\$43,571	\$35,000	-50.0%
525020	Legal Svcs	\$1,000	\$0	\$0	-100.0%
525120	Micrographic Svcs	\$5,728	\$5,728	\$728	-87.3%
525140	Personnel Svcs	\$6,046	\$7,136	\$7,176	18.7%
525340	Temp Help Svcs	\$100	\$0	\$100	0.0%
525600	Security	\$525	\$516	\$516	-1.7%
525820	RCIT Pass-Thru Support	\$5,258	\$4,717	\$4,872	-7.3%
526410	Legally Required Notices	\$6,079	\$9,735	\$10,798	77.6%
526520	Rent/Lease-Copiers	\$2,700	\$3,414	\$2,954	9.4%
526700	Rent/Lease-Bldgs	\$46,422	\$42,632	\$47,805	3.0%
526720	Rent/Lease Storage	\$2,609	\$1,643	\$2,028	-22.3%
527880	Training-Other	\$180	\$0	\$120	-33.3%
528120	Commission Exp	\$13,195	\$10,105	\$13,075	-0.9%
528140	Conf Reg Fees	\$5,540	\$100	\$3,695	-33.3%
528900	Air Transportation	\$2,400	\$0	\$800	-66.7%
528960	Lodging	\$7,754	\$0	\$7,220	-6.9%
528980	Meals	\$1,015	\$0	\$640	-36.9%
529000	Misc Travel Exp	\$800	\$2	\$747	-6.6%
529010	Parking Validation	\$400	\$0	\$200	-50.0%
529040	Mileage	\$10,200	\$6,901	\$10,826	6.1%
529080	Rental Vehicles	\$300	\$0	\$0	-100.0%
529540	Utilities	\$3,550	\$3,102	\$3,400	-4.2%
	<b>Total Appropriation 2</b>	<b>\$404,490</b>	<b>\$461,635</b>	<b>\$298,992</b>	<b>-26.1%</b>

**Riverside LAFCO Adopted Final FY 2021/22 Budget**

		FY 20-21 Adopted Budget	FY 20-21 Projected Year- End	FY 21-22 Adopted Final Budget	Pct. Difference from FY 20-21 Adopted Budget
581000	Appropriation for Contingency	\$22,093	\$0	\$20,393	-7.7%
330110	General Reserve (Unrestricted)	\$0	\$0	\$0	0.0%
330100	Capital Replacement/Comm. Fund Bal.	\$0	\$0	\$0	0.0%
330158	Reserve-CFB - Compensated Absences Liab.	\$4,740	\$4,740	\$0	-100.0%
XXXX	Reserve- Unfunded Pension/OPEB Liab.	\$125,000	\$125,000	\$150,000	20.0%
<b>TOTAL APPROPRIATIONS/EXPENDITURES</b>		<b>\$1,256,476</b>	<b>\$1,266,624</b>	<b>\$1,190,026</b>	<b>-5.3%</b>
<b>REVENUE:</b>					
740020	Interest	\$13,000	\$3,000	\$3,000	-76.9%
777520	Fee Revenue	\$66,970	\$88,000	\$130,940	95.5%
	Prior Year Fund Balance Carryover Excluding Reserves	\$255,956	\$390,109	\$135,033	-47.2%
	Trans from General Reserve	\$0	\$0	\$0	0.0%
	Trans from Capital Reserve	\$0	\$0	\$0	0.0%
	Trans from Comp Abs Reserve	\$0	\$0	\$0	0.0%
	Trans from Pension/OPEB Reserve	\$0	\$0	\$0	0.0%
781560	Local Agency Share	\$920,548	\$920,548	\$921,052	0.1%
<b>TOTAL REVENUES/TRANSFERS</b>		<b>\$1,256,474</b>	<b>\$1,401,657</b>	<b>\$1,190,026</b>	<b>-5.3%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>-\$1</b>	<b>\$135,033</b>	<b>\$0</b>	<b>-100.0%</b>
<b>RESERVE BALANCES:</b>					
330110	General Reserve/Economic Uncertainty	\$323,529	\$323,529	\$323,529	0.0%
330100	Capital Replacement Reserve	\$18,458	\$18,458	\$18,458	0.0%
330158	Compensated Absences Liability Reserve	\$31,114	\$31,114	\$31,114	0.0%
380110	Unfunded Pension/OPEB Liability Reserve	\$125,000	\$125,000	\$275,000	120.0%
<b>TOTAL RESERVE BALANCE</b>		<b>\$498,101</b>	<b>\$498,101</b>	<b>\$648,101</b>	<b>30.1%</b>
<b>Budget Notes-</b>					
1) General Reserve is 25% of Operating Expenditures net of appropriations for Reserves and Contingency per Policy.					
2) Capital Replacement Reserve is currently fully funded per Policy.					
3) Compensated Absence Reserve is fully funded per Policy					
4) Unfunded Pension/OPEB Liability Reserve is funded annually based on the funding plan as adopted by the Commission.					
5) Prior year fund balance carryover is applied as a revenue for budgetary purposes for utilization of operating expenditures and/or reserve allocations.					