



April 27, 2021

SUBJECT: Adopted Proposed LAFCO Budget for FY 2021-2022

To Distribution:

On April 22, 2021, the Riverside Local Agency Formation Commission (LAFCO) considered and adopted its Fiscal Year 2021-22 Proposed Budget. A direct link to the Recommended Proposed Budget and staff report were recently transmitted to all local agencies. The Commission's action adopted this Recommended Proposed Budget without modification.

As indicated in the staff report, the Commission will end the current fiscal year with a surplus carryover. This is primarily due to one analyst vacancy for several months this fiscal year and an overall FY 2019/20 surplus carryover greater than originally budgeted that offsets the slight increase in total expenditures from the budgeted appropriations. This projected carryover into FY 2021/22 will result in virtually no increase in the total local agency cost apportionment for FY 2021/22.

The Commission is continuing its trend of fiscal responsibility and stability. The adopted appropriations are below the FY 2020/21 appropriations, and our reserve balances are at or on pace with established targets.

The adopted Proposed Budget is attached for your review. Adoption of the Final Budget is scheduled for May 27, 2021. For additional details, please refer to the staff report, which can be found within the April Agenda under the Meeting Information tab on the Commission's website at [www.lafco.org](http://www.lafco.org). Please feel free to submit any comments to our office prior to the scheduled hearing on the Final Budget, but preferably by May 17th. If you have any questions, please contact Gary Thompson, Executive Officer at (951) 369-0631 or [gthompson@lafco.org](mailto:gthompson@lafco.org).

Sincerely,

Gary Thompson  
Executive Officer

Distribution: Board of Supervisors c/o Clerk of the Board  
Cities of Riverside County c/o City Clerks  
Independent Special Districts of Riverside Co. c/o District Clerks  
Paul Angulo, Auditor-Controller  
Jeff Van Wagenen, County Executive Officer

**Riverside LAFCO Adopted Proposed FY 2021/22 Budget**

		<b>FY 20-21 Adopted Budget</b>	<b>FY 20-21 Projected Year- End</b>	<b>FY 21-22 Proposed Budget</b>	<b>Pct. Difference from FY 20-21 Adopted Budget</b>
	<b>APPROPRIATIONS</b>				
<b>OBJ:</b>	<b>Description</b>				
510040	Regular Salaries	\$472,400	\$439,017	\$464,913	-1.6%
510200	Payoff Permanent - Seasonal	\$0	\$5,416	\$0	0.0%
510440	Leave Buydown/Payout	\$6,856	\$4,914	\$4,914	-28.3%
517000	Workers Comp	\$4,103	\$4,104	\$7,111	73.3%
513000	Retirement-Misc.	\$0	\$124,562	\$142,050	142049900.0%
513020	Retirement-Misc Temp	\$0	\$681	\$685	684900.0%
513120	Social Security	\$0	\$24,906	\$26,828	26827900.0%
513140	Medicare	\$0	\$6,366	\$6,741	6740900.0%
515040	Flex Benefit Plan	\$0	\$49,840	\$51,058	51057900.0%
515100	Life Insurance	\$0	\$428	\$443	442900.0%
515120	Long Term Disability	\$0	\$2,652	\$2,808	2807900.0%
515160	Optical Insurance	\$0	\$948	\$969	968900.0%
515200	Retiree Health Ins	\$0	\$1,142	\$1,164	1163900.0%
515260	Unemployment Insurance	\$0	\$961	\$1,018	1017900.0%
518010	Def Comp Ben Mgmt & Conf	\$0	\$6,000	\$6,300	6299900.0%
518020	Flexible Spending Account Fees	\$0	\$96	\$96	95900.0%
518180	Other Post Employment Benefits	\$0	\$3,216	\$3,543	3542900.0%
518100	Benefits/Payroll Taxes	\$216,792	\$221,798	\$0	-100.0%
	<b>Total Appropriation 1</b>	<b>\$700,152</b>	<b>\$675,249</b>	<b>\$720,641</b>	<b>2.9%</b>
520330	Communication Svcs	\$3,218	\$2,876	\$3,362	4.5%
520930	Insurance- Liability/Property	\$14,910	\$14,708	\$15,249	2.3%
521360	Maint-Computer Equip	\$12,690	\$12,040	\$12,690	0.0%
523100	Memberships	\$12,317	\$12,144	\$12,452	1.1%
523230	Misc Agency Exp	\$500	\$2,246	\$500	0.0%
523240	Non County Agency Exp	\$450	\$850	\$450	0.0%
523250	Refunds	\$100	\$0	\$0	-100.0%
523620	Books/Publications	\$215	\$215	\$240	11.6%
523680	Office Equip/Furn	\$500	\$359	\$150	-70.0%
523700	Office Supplies	\$1,750	\$1,475	\$1,500	-14.3%
523760	Postage/Mailings	\$3,984	\$3,876	\$3,936	-1.2%
523840	Computer Equip-Software	\$8,293	\$6,190	\$4,312	-48.0%
524560	ACO Payroll Services	\$0	\$0	\$851	850900.0%
524570	Auditing/Accounting	\$8,762	\$6,791	\$7,600	-13.3%
524660	Consultants	\$145,000	\$258,563	\$83,000	-42.8%
524700	County Counsel Legal Services	\$270,000	\$43,571	\$35,000	-50.0%
525020	Legal Svcs	\$1,000	\$0	\$0	-100.0%
525120	Micrographic Svcs	\$5,728	\$5,728	\$728	-87.3%
525140	Personnel Svcs	\$6,046	\$7,136	\$7,176	18.7%
525340	Temp Help Svcs	\$100	\$0	\$100	0.0%
525600	Security	\$525	\$516	\$516	-1.7%
525820	RCIT Pass-Thru Support	\$5,258	\$4,717	\$4,872	-7.3%
526410	Legally Required Notices	\$6,079	\$9,735	\$10,798	77.6%
526520	Rent/Lease-Copiers	\$2,700	\$3,414	\$2,954	9.4%
526700	Rent/Lease-Bldgs	\$46,422	\$42,632	\$47,805	3.0%
526720	Rent/Lease Storage	\$2,609	\$1,643	\$2,028	-22.3%
527880	Training-Other	\$180	\$0	\$120	-33.3%
528120	Commission Exp	\$13,195	\$10,105	\$13,075	-0.9%
528140	Conf Reg Fees	\$5,540	\$100	\$3,695	-33.3%
528900	Air Transportation	\$2,400	\$0	\$800	-66.7%
528960	Lodging	\$7,754	\$0	\$7,220	-6.9%
528980	Meals	\$1,015	\$0	\$640	-36.9%
529000	Misc Travel Exp	\$800	\$2	\$747	-6.6%
529010	Parking Validation	\$400	\$0	\$200	-50.0%
529040	Mileage	\$10,200	\$6,901	\$10,826	6.1%
529080	Rental Vehicles	\$300	\$0	\$0	-100.0%
529540	Utilities	\$3,550	\$3,102	\$3,400	-4.2%
	<b>Total Appropriation 2</b>	<b>\$404,490</b>	<b>\$461,635</b>	<b>\$298,992</b>	<b>-26.1%</b>

**Riverside LAFCO Adopted Proposed FY 2021/22 Budget**

		<b>FY 20-21 Adopted Budget</b>	<b>FY 20-21 Projected Year- End</b>	<b>FY 21-22 Proposed Budget</b>	<b>Pct. Difference from FY 20-21 Adopted Budget</b>
581000	<b>Appropriation for Contingency</b>	\$22,093	\$0	\$20,393	-7.7%
330110	<b>General Reserve (Unrestricted)</b>	\$0	\$0	\$0	0.0%
330100	<b>Capital Replacement/Comm. Fund Bal.</b>	\$0	\$0	\$0	0.0%
330158	<b>Reserve-CFB - Compensated Absences Liab.</b>	\$4,740	\$4,740	\$0	-100.0%
XXXX	<b>Reserve- Unfunded Pension/OPEB Liab.</b>	\$125,000	\$125,000	\$150,000	20.0%
<b>TOTAL APPROPRIATIONS/EXPENDITURES</b>		<b>\$1,256,476</b>	<b>\$1,266,624</b>	<b>\$1,190,026</b>	<b>-5.3%</b>
<b>REVENUE:</b>					
740020	<b>Interest</b>	\$13,000	\$3,000	\$3,000	-76.9%
777520	<b>Fee Revenue</b>	\$66,970	\$88,000	\$130,940	95.5%
	<b>Prior Year Fund Balance Carryover Excluding Reserves</b>	\$255,956	\$390,109	\$135,033	-47.2%
	<b>Trans from General Reserve</b>	\$0	\$0	\$0	0.0%
	<b>Trans from Capital Reserve</b>	\$0	\$0	\$0	0.0%
	<b>Trans from Comp Abs Reserve</b>	\$0	\$0	\$0	0.0%
	<b>Trans from Pension/OPEB Reserve</b>	\$0	\$0	\$0	0.0%
781560	<b>Local Agency Share</b>	\$920,548	\$920,548	\$921,052	0.1%
<b>TOTAL REVENUES/TRANSFERS</b>		<b>\$1,256,474</b>	<b>\$1,401,657</b>	<b>\$1,190,026</b>	<b>-5.3%</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<b>-\$1</b>	<b>\$135,033</b>	<b>\$0</b>	<b>-100.0%</b>
<b>RESERVE BALANCES:</b>					
330110	<b>General Reserve/Economic Uncertainty</b>	\$323,529	\$323,529	\$323,529	0.0%
330100	<b>Capital Replacement Reserve</b>	\$18,458	\$18,458	\$18,458	0.0%
330158	<b>Compensated Absences Liability Reserve</b>	\$31,114	\$31,114	\$31,114	0.0%
380110	<b>Unfunded Pension/OPEB Liability Reserve</b>	\$125,000	\$125,000	\$275,000	120.0%
<b>TOTAL RESERVE BALANCE</b>		<b>\$498,101</b>	<b>\$498,101</b>	<b>\$648,101</b>	<b>30.1%</b>
<b>Budget Notes-</b>					
1) General Reserve is 25% of Operating Expenditures net of appropriations for Reserves and Contingency per Policy.					
2) Capital Replacement Reserve is currently fully funded per Policy.					
3) Compensated Absence Reserve is fully funded per Policy					
4) Unfunded Pension/OPEB Liability Reserve is funded annually based on the funding plan as adopted by the Commission.					
5) Prior year fund balance carryover is applied as a revenue for budgetary purposes for utilization of operating expenditures and/or reserve allocations.					