



2.  
9/23/2021

**MINUTES**  
**July 22, 2021**

Present Commissioners

In-Person: Michael Vargas, Chair  
Steve Sanchez

Via Teleconference: Stephen Tomanelli, Vice Chair  
Nancy Wright  
Phil Williams  
Kevin Jeffries  
Jeff Hewitt

Present Staff

In-Person: Gary Thompson, Executive Officer  
Crystal Craig, Assistant Executive Officer  
Elizabeth Valdez, Commission Clerk  
Melissa Cushman, Legal Counsel

**1. CALL TO ORDER AND SALUTE TO THE FLAG.**

Chair Vargas called the meeting to order at approximately 9:30 a.m.

**1.2. ROLL CALL.**

**1.3. ANNOUNCEMENT CONCERNING CONTRIBUTIONS TO COMMISSION MEMBERS.**

Counsel Cushman made a statement to the public regarding disclosure of contributions made to Commissioners.

**2. APPROVAL OF THE MINUTES OF THE JUNE 24, 2021 MEETING.**

Moved (Wright) seconded (Williams) to approve the Minutes of the June 24, 2021 meeting.

Chair Vargas called for the vote.

AYES: Vargas, Tomanelli, Wright, Sanchez, Williams, and  
Jeffries.

NOES: None.

ABSENT: Hewitt.

ABSTAINED: None.

**3. PUBLIC COMMENTS ON ANY ITEMS NOT ON THE AGENDA.**

There were no public comments.

**4. CONSENT CALENDAR (NON-HEARING ITEMS):**

a. LAFCO Monthly Expenditure Review.

b. LAFCO 2021-05-5-Annexation to Beaumont-Cherry Valley Water District (PM 28348) and a finding of exemption pursuant to the California Environmental Quality Act, and adoption of a resolution making determinations on the proposal.

Moved (Jeffries) seconded (Williams) to approve the consent calendar as recommended by staff.

Chair Vargas called for the vote.

AYES: Vargas, Tomanelli, Wright, Sanchez, Williams, and Jeffries

NOES: None.

ABSENT: Hewitt.

ABSTAINED: None.

**5. PUBLIC HEARINGS:****Continued:**

There were no continued public hearing items.

**New:**

There were no new public hearing items.

Commissioner Hewitt joined the meeting via teleconference at 9:36 a.m.

**6. OTHER BUSINESS:**

a. Second Amendment to the Professional Service Agreement with RSG, Inc. for Mapping of 2020 Disadvantaged Unincorporated Communities (DUC) and Review of the Pilot Project.

Ms. Craig presented this item. She stated that RSG mapped the DUCs in the City of Hemet as part of the Pilot Project. She presented a Google Earth presentation showing the old and the new DUCs within the City. She stated that staff is recommending approval of the second amendment to the professional services agreement with RSG to continue mapping the DUCs for all 28 cities using the new methodology and the updated Census data. She stated the DUCs will be mapped in conjunction with the preparation of the Countywide City MSR.

Commissioner Williams asked if this study could be used to ask for additional money from Federal grants and from the State. Ms. Craig stated that yes it could be used for that purpose.

Commissioner Jeffries asked if this would be affected by the environmental justice disadvantaged communities' regulations that were recently approved by the County. Ms. Craig stated that LAFCO was not involved in that process. Mr. Thompson stated that LAFCO defines DUCs through the Cortese-Knox-Hertzberg Act and other legislation is not looked at by LAFCOs. He stated that it would be good to have a full picture of all the DUCs as defined by both the County and LAFCO.

Moved (Williams) seconded (Jeffries) to approve the Second Amendment to the Professional Services Agreement with RSG, Inc. for Mapping of 2020 Disadvantaged Unincorporated Communities (DUC) in an amount not to exceed \$21,050 as recommended by staff.

Chair Vargas called for the vote.

AYES: Vargas, Tomanelli, Wright, Sanchez, Williams, Jeffries, and Hewitt

NOES: None.

ABSENT: None.

ABSTAINED: None.

b. Selection of a Vendor and Approval of a Professional Services Agreement with File Keepers for Electronic Archiving of LAFCO Files.

Ms. Valdez presented this item. She stated LAFCO routinely scans paper records to electronic format approximately every five years. She stated that staff had received three proposals and selected File Keepers since they were the most responsive to the RFP.

Moved (Wright) seconded (Hewitt) to select File Keepers and approve a Professional Services Agreement for Electronic Archiving of LAFCO Files in an amount not to exceed \$5,000 as recommended by staff.

Chair Vargas called for the vote.

AYES: Vargas, Tomanelli, Wright, Sanchez, Williams, Jeffries, and Hewitt

NOES: None.

ABSENT: None.

ABSTAINED: None.

**7. INFORMATION ITEMS: No action to be taken by Commission.**

a. Proposals Received and/or LAFCO Initiated (Government Code Sections 56751 and 56857):

- i. LAFCO 2021-06-1,2,3,4&5-Countywide City Municipal Service Review and Sphere of Influence Reviews and Potential Amendments.

Ms. Craig gave an update on the City MSR. She presented maps of each region.

Commissioner Jeffries asked if the cities in the March JPA should be to discuss sphere of influence (SOI) amendments with the County. Ms. Craig stated that if the cities would like to amend their SOI now would be the time as part of this process rather than later when there would be costs involved for the applicant.

- b. Report on Conducting Authority Proceedings.

Mr. Thompson reviewed the Conducting Authority Proceedings report.

#### **8. LEGISLATIVE UPDATE AND POTENTIAL POSITIONS.**

Mr. Thompson gave an update on pending legislation. He stated that AB 1581 Omnibus bill was signed and chaptered. He stated that AB 1021 (Mayes), Imperial Irrigation District, is before the Senate Appropriations Committee and is scheduled for hearing in August. He stated that SB 129 added \$500,000 for the study and that money should be transferred to Riverside LAFCO upon approval. He stated a joint RFP between Riverside and Imperial LAFCO's will posted soon and the study will need to be completed by July 1, 2022.

#### **9. EXECUTIVE OFFICER REPORTS.**

Mr. Thompson gave an update on the CALAFCO Annual Conference and a CALAFCO University Session. He also gave an update of the Murrieta FMSR public presentation that will be held on August 26, 2021. He stated the FMSR would be before the Commission in September.

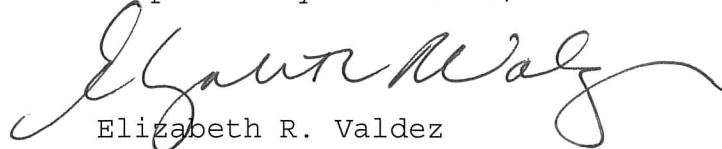
#### **10. COMMISSIONER COMMENTS/FUTURE ITEMS.**

There were no commissioner comments.

#### **11. ADJOURNMENT.**

The Commission adjourned the meeting at 10:06 a.m.

Respectfully submitted,



Elizabeth R. Valdez  
Commission Clerk