



2.  
9/26/2019

**MINUTES**  
**July 25, 2019**

Present: Steve Sanchez, Chair  
Stephen Tomanelli, Vice Chair  
Kevin Jeffries  
Michael Vargas  
Nancy Wright

Absent: Jeff Hewitt  
Phil Williams

Present Staff: Gary Thompson, Executive Officer  
Crystal Craig, Local Government Analyst III  
Joshua Altopp, Local Government Analyst III  
Rebecca Holtzclaw, LAFCO Secretary  
Melissa Cushman, Legal Counsel

**1. CALL TO ORDER AND SALUTE TO THE FLAG.**

Chair Sanchez called the meeting to order at approximately 9:30 a.m.

**1.2. ROLL CALL.**

**1.3. ANNOUNCEMENT CONCERNING CONTRIBUTIONS TO COMMISSION MEMBERS.**

Counsel Cushman made a statement to the public regarding disclosure of contributions made to Commissioners.

**2. APPROVAL OF THE MINUTES OF JUNE 27, 2019.**

Moved (Tomanelli) seconded (Vargas) to approve the Minutes of June 27, 2019.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

**3. PUBLIC COMMENTS ON ANY ITEMS NOT ON THE AGENDA.**

There were no public comments.

**4. CONSENT CALENDAR (NON-HEARING ITEMS):**

a. LAFCO Monthly Expenditure Report.

Moved (Jeffries) seconded (Tomanelli) to receive and file item 4.a. LAFCO Monthly Expenditure Report.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.

NOES: None.

ABSENT: Hewitt and Williams.

ABSTAINED: None.

**5. PUBLIC HEARINGS:**

**Continued:**

There were no continued public hearing items.

**New:**

a. LAFCO 2019-09-2-Sphere of Influence Amendments to Jurupa Community Services District (Removal), and Rubidoux Community Services District (Addition) (Highland Park II - TR 37470) and pursuant to the California Environmental Quality Act the Commission, as responsible agency, will review and consider a Mitigated Negative Declaration prepared by the City of Jurupa Valley, as lead agency and adoption of a resolution making determinations on the proposal.

b. LAFCO 2019-10-2-Reorganization to Include Detachment from Jurupa Community Services District and Annexation to Rubidoux Community Services District (Highland Park II - TR 37470) and pursuant to the California Environmental Quality Act the Commission, as responsible agency, will review and consider a Mitigated Negative Declaration prepared by the City of Jurupa Valley, as lead agency and adoption of a resolution making determinations on the proposal.

Mr. Altopp presented the proposals. He stated the reorganization was to provide water, sewer, trash and street lighting services by Rubidoux Community Services District.

Moved (Jeffries) seconded (Wright) to approve LAFCO 2019-09-2-Sphere of Influence Amendments to Jurupa Community Services District (Removal), and Rubidoux Community Services District (Addition) (Highland Park II - TR 37470) and LAFCO 2019-10-2-Reorganization to Include Detachment from Jurupa Community Services District and Annexation to Rubidoux Community Services District (Highland Park II - TR 37470) as recommended by staff.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

**6. OTHER BUSINESS:**

a. Nominations for CALAFCO Board of Directors.

Mr. Thompson stated there will be an election for the CALAFCO Board of Directors during the regional caucuses at the upcoming CALAFCO Annual Conference in October. He stated there will be two open seats in the Southern Region, the county member and the special district member. He reported the two incumbents Mike Kelley, Supervisor with Imperial County as the county member and Joann MacKenzie of Vista Irrigation District in San Diego, as the special district member are willing to continue serving. He also mentioned Kimberly Cox, Director at Mohave Water Agency and a San Bernardino LAFCO Special District Member is willing to serve as the special district member if the incumbent is unable to fulfill her term. He requested direction from the Commission.

Commissioner Wright recommended the two incumbents, Commissioner Tomanelli recommended incumbent Mike Kelley as the county member.

Moved (Wright) seconded (Vargas) to nominate Mike Kelley, County member and Joann MacKenzie, Special District member, to represent the Southern Region on the CALAFCO Board of Directors.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

b. CALAFCO Annual Conference Attendance and Designation of Voting Delegate for CALAFCO Annual Business Meeting and Regional Caucus.

Mr. Thompson inquired on which Commissioners were interested in attending the conference. He asked for direction on designating a voting delegate and an alternate for the CALAFCO Annual Business Meeting and Regional Caucus. He also requested authorization to add one additional LAFCO staff member to attend the conference.

Commissioner Vargas and Chair Sanchez expressed interest on attending the conference.

Commissioner Jeffries nominated Chair Sanchez as the voting delegate and Commissioner Vargas as the alternate.

Moved (Jeffries) seconded (Wright) to approve Chair Sanchez and Commissioner Vargas to attend the conference, to designate Chair Sanchez as the voting delegate and Commissioner Vargas as the alternate at the CALAFCO Annual Business Meeting and Regional

RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

Caucus, and to add one additional staff member to attend the conference.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

c. Selection of a Location for the December 2019 Commission Meeting.

Mr. Thompson stated the yearly off-sight December meeting is tentatively scheduled on December 5, 2019 at Eastern Municipal Water District. He mentioned there may be a conflict for Commissioners attending the ACWA Conference. He asked for direction on whether to change the date, cancel the meeting or bring this item back to the September meeting.

Commissioner Jeffries recommended keeping it at Eastern Municipal Water District unless there is no need to have the meeting.

Mr. Thompson stated there was only one information item on the December agenda which could be rescheduled to the next hearing.

Moved (Jeffries) seconded (Vargas) to bring 6.c. Selection of a Location for the December 2019 Commission Meeting back to the September meeting.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

The Commission took item 9. at this time.

**9. EXECUTIVE OFFICER REPORTS.**

Mr. Thompson stated the RFP for the Healthcare District MSR will be sent out on Monday, July 29, 2019. He stated staff plans to bring the report to award the contract to the Commission in October. Mr. Thompson also stated the Murrieta Focused MSR will not be ready in time for the December meeting.

The Commission continued with item 6. OTHER BUSINESS at this time.

d. Selection of Board of Directors for the Special District Risk Management Authority.

Mr. Thompson briefed the Commission on SDRMA. He stated three seats on the seven-member board are up for election. He stated two incumbents were running and three new nominees. He asked for recommendation on who to vote for.

Commissioner Wright recommended Bob Swan and Sandy Seifer-Raffelson, the two incumbents, and Jim Hamlin. Chair Sanchez and Commissioner Vargas agreed.

Moved (Wright) seconded (Tomanelli) to select Bob Swan, Sandy Seifer-Raffelson, and James Hamlin to the Special District Risk Management Authority Board of Directors.

Chair Sanchez called for the vote.

AYES: Jeffries, Sanchez, Tomanelli, Vargas and Wright.  
NOES: None.  
ABSENT: Hewitt and Williams.  
ABSTAINED: None.

**7. INFORMATION ITEMS: No action to be taken by the Commission.**

a. Proposals Received (Government Code Sections 56751 and 56857):

There were no new proposals.

b. Report on Conducting Authority Proceedings.

Ms. Craig gave an update on the pending conducting authority proceedings.

**8. LEGISLATIVE UPDATE AND POTENTIAL POSITIONS.**

Mr. Thompson updated the Commission on AB 854, AB 1822, AB 600, AB 818, AB 1253, and AB 213. He stated there was no action to be taken.

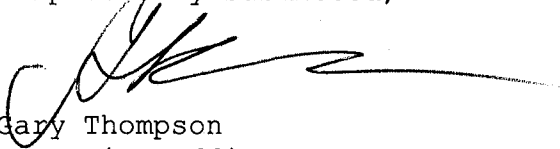
**10. COMMISSIONER COMMENTS/FUTURE ITEMS.**

There were no Commissioner comments.

**11. ADJOURNMENT.**

Chair Sanchez adjourned the meeting at 9:56 a.m.

Respectfully submitted,



Gary Thompson  
Executive Officer