



December 14, 2023

via Electronic Mail

CALL FOR NOMINATIONS FOR TWO SPECIAL DISTRICT MEMBERS (REGULAR AND ALTERNATE) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

As you were recently notified (see attached letter), we are commencing the appointment process for two appointments to the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, election proceedings for the appointment will be conducted by electronic mail (e-mail). Specifically, the positions are as follows:

- **Regular Special District Member - must be a board member from a district in the eastern portion of the County (any district with the majority of its assessed value east of the intersection of Interstate 10 and Highway 111).**
- **Alternate Special District Member- can be a board member from any of the 55 independent special districts Countywide.**

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of each position will run until May 1, 2028.

The nomination period for the position will begin on December 15, 2023 and close on February 13, 2024. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at rholtzclaw@lafco.org or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. **Nominations must be received in our office by 5 p.m., February 13, 2024.**

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Following the nomination period, election materials including ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated for either position, that candidate will be deemed appointed with no further proceedings.

If you have any questions, please contact our office.

Sincerely,



Gary Thompson
Executive Officer

cc: Special District General Managers

Enclosures:

Nomination Forms
Notice of Election dated December 7, 2023 (copy)
District List- by Region

**SPECIAL DISTRICT SELECTION COMMITTEE
2024 NOMINATION FORM**

I, _____ of the _____
Print Name of Presiding Officer or alternate* Name of District

hereby nominates the following individual for the position of:

The Regular Special District Member of the Riverside Local Agency Formation Commission – Eastern Region. The term of this position will run until May 1, 2028.

Nominee: _____

District: _____

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body*.

Signature Date

*If an alternate has been designated by the governing body, a resolution or minute order documenting the action must be provided in order to qualify the nomination.

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to rholtzclaw@lafco.org or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. Nomination forms are due no later than 5:00 p.m., February 13, 2024.

**SPECIAL DISTRICT SELECTION COMMITTEE
2024 NOMINATION FORM**

I, _____ of the _____
Print Name of Presiding Officer or alternate* Name of District

hereby nominates the following individual for the position of:

The Alternate Special District Member of the Riverside Local Agency Formation Commission – Countywide. The term of this position will run until May 1, 2028.

Nominee: _____

District: _____

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body*.

Signature Date

*If an alternate has been designated by the governing body, a resolution or minute order documenting the action must be provided in order to qualify the nomination.

Please note that per state statute, a District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to rholtzclaw@lafco.org or mail to: Riverside LAFCO, 6216 Brockton Ave., Suite 111-B, Riverside CA 92506. Nomination forms are due no later than 5:00 p.m., February 13, 2024.



December 7, 2023

via: Electronic Mail

Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers c/o District Clerks:

Later this month, we will begin the process of electing two Special District Members for appointment to the Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion.

Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District election.

Specifically, the election will be for two LAFCO positions as follows:

- 1) Regular Special District Member from the Eastern Region of the County (any district with the majority of its assessed value east of the intersection of I-10 and Highway 111).** See attached listing of east and west districts.
- 2) Alternate Special District Member Countywide.**

Presiding officers from all Districts are eligible to vote for the positions. The terms of the incumbents, Regular District Commissioner Castulo Estrada- East Region, and Alternate District Commissioner Steve Pastor expire on May 6, 2024. However, by statute the incumbents will continue to serve until a successor is appointed, if necessary. The new term will run through May 1, 2028.

The SDSC is comprised of the presiding officers of each independent special district of Riverside County, and which Riverside County is specified as "Principal" County for that district. In approximately one week, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted to LAFCO by SDSC members (i.e., presiding officers) or designated alternates (see below).

Notice of Election

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The nomination period will be approximately 60 days. If only one candidate is nominated for a specific position, that candidate will be deemed appointed. After nominations are received, and more than one candidate has been nominated for a position, an emailed ballot will be sent to each district's voting member, in care of the District Clerks, to cast a vote.

Please note that neither nominations nor votes of the presiding officer require action of the governing body, unless subject to any policy specific to a particular district as to how nominations and balloting is performed. If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote.

Board members designated by their governing body to nominate a candidate or vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the nomination or ballot is cast. Ballots will be due approximately 60 days from the date noted on the election materials.

Note: *there are 55 eligible districts in Riverside County for the election process. To meet the 50% + 1 quorum requirement for this election, we need at least 29 valid ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at rholtzclaw@lafco.org with any questions or concerns.

Sincerely,



Gary Thompson
Executive Officer

cc: District General Managers

Enclosures:

District List- by Region

SPECIAL DISTRICT SELECTION COMMITTEE
LIST OF ELIGIBLE INDEPENDENT SPECIAL DISTRICTS OF RIVERSIDE COUNTY

	Independent Special Districts	Region
1.	Chiriaco Summit County Water District	east
2.	Citrus Pest Control District No. 2	east
3.	Coachella Valley Mosquito & Vector Control District	east
4.	Coachella Valley Public Cemetery District	east
5.	Coachella Valley Resource Conservation District	east
6.	Coachella Valley Water District	east
7.	Desert Healthcare District	east
8.	Desert Recreation District	east
9.	Desert Water Agency	east
10.	Mission Springs Water District	east
11.	Palm Springs Cemetery District	east
12.	Palo Verde Cemetery District	east
13.	Palo Verde Healthcare District	east
14.	Palo Verde Irrigation District	east
15.	Palo Verde Resource Conservation District	east
16.	Palo Verde Valley Library District	east
17.	Southern Coachella Valley Community Services District	east
18.	Valley Sanitary District	east
19.	Banning Library District	west
20.	Beaumont Library District	west
21.	Beaumont-Cherry Valley Recreation & Park District	west
22.	Beaumont-Cherry Valley Water District	west
23.	Cabazon County Water District	west
24.	De Luz Community Services District	west
25.	Eastern Municipal Water District	west
26.	Edgemont Community Services District	west
27.	Elsinore Valley Cemetery District	west
28.	Elsinore Valley Municipal Water District	west
29.	Fern Valley Water District	west
30.	High Valleys Water District	west
31.	Home Gardens County Water District	west
32.	Home Gardens Sanitary District	west
33.	Idyllwild Fire Protection District	west
34.	Idyllwild Water District	west
35.	Jurupa Area Recreation & Park District	west
36.	Jurupa Community Services District	west
37.	Lake Hemet Municipal Water District	west
38.	Murrieta Valley Cemetery District	west
39.	Northwest Mosquito & Vector Control District	west
40.	Pine Cove Water District	west
41.	Pinyon Pines County Water District	west
42.	Rancho California Water District	west
43.	Riverside-Corona Resource Conservation District	west
44.	Rubidoux Community Services District	west
45.	San Geronio Memorial Healthcare District	west
46.	San Geronio Pass Water Agency	west
47.	San Jacinto Basin Resource Conservation District	west
48.	San Jacinto Valley Cemetery District	west
49.	Summit Cemetery District	west
50.	Temecula Public Cemetery District	west
51.	Temecula-Elsinore-Anza-Murrieta Resource Conservation District	west
52.	Temescal Valley Water District	west
53.	Tenaja Community Services District	west
54.	Valley-Wide Recreation & Park District	west
55.	Western Municipal Water District	west

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