December 7, 2023   via: Electronic Mail

Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers c/o District Clerks:

Later this month, we will begin the process of electing two Special District Members for appointment to the Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion.

Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical meeting in conjunction with a dinner meeting hosted by the Special District Association of Riverside County. Due to cost and logistics, it has been determined such a physical meeting is not entirely feasible. Therefore, this next election (and likely subsequent elections) will be conducted by electronic mail (e-mail), as explained below, and as was conducted for the most recent Special District election.

Specifically, the election will be for two LAFCO positions as follows:

1) **Regular Special District Member from the Eastern Region of the County (any district with the majority of its assessed value east of the intersection of I-10 and Highway 111).** See attached listing of east and west districts.

2) **Alternate Special District Member Countywide.**

Presiding officers from all Districts are eligible to vote for the positions. The terms of the incumbents, Regular District Commissioner Castulo Estrada- East Region, and Alternate District Commissioner Steve Pastor expire on May 6, 2024. However, by statute the incumbents will continue to serve until a successor is appointed, if necessary. The new term will run through May 1, 2028.

The SDSC is comprised of the <u>presiding officers</u> of each independent special district of Riverside County, and which Riverside County is specified as "Principal" County for that district. In approximately one week, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk. The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer. Formal nominations must be submitted to LAFCO by SDSC members (i.e., presiding officers) or designated alternates (see below).

The nomination period will be approximately 60 days. If only one candidate is nominated for a specific position, that candidate will be deemed appointed. After nominations are received, and more than one candidate has been nominated for a position, an emailed ballot will be sent to each district's voting member, in care of the District Clerks, to cast a vote.

Please note that neither nominations nor votes of the presiding officer require action of the governing body, unless subject to any policy specific to a particular district as to how nominations and balloting is performed. If the presiding officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the presiding officer. District managers or other staff members may not nominate candidates or vote.

Board members designated by their governing body to nominate a candidate or vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the nomination or ballot is cast. Ballots will be due approximately 60 days from the date noted on the election materials.

Note: *there are 55 eligible districts in Riverside County for the election process. To meet the 50% + 1 quorum requirement for this election, we need at least 29 valid ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at rholtzclaw@lafco.org with any questions or concerns.

Sincerely,

Gary Thompson
Executive Officer

cc: District General Managers

Enclosures:

District List- by Region