



May 3, 2024

via electronic mail

2024 BALLOT INSTRUCTIONS FOR THE SPECIAL DISTRICT SELECTION COMMITTEE RUN-OFF ELECTION FOR THE SPECIAL DISTRICT-EASTERN REGION REGULAR MEMBER OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

Please read these instructions carefully before completing your ballots.

Recently, and as previously announced, an election process was completed for two Special District positions for the LAFCO Commission which was conducted by electronic mail, regular USPS mail, or hand delivered. As a result of the election process, a tie vote resulted for the Eastern Region Regular Special District member of the Commission. It has been determined by LAFCO and Riverside County legal counsel that a run-off election be held as the most appropriate method going forward. This election will also be conducted by electronic or regular USPS mail, or hand delivered.

Enclosed you will find an official election ballot for the position as follows:

One (1) LAFCO Regular Special District Member – Eastern Region: Although candidates were restricted to the Eastern Region area of the County, all members of the SDSC may cast ballots for this position.

General Instructions and Information:

- Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail or hand delivered to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506 **no later than 5:00 p.m. on Tuesday, July 2, 2024.**
- Only the Presiding Officer, or another governing board member authorized by your board of directors/trustees to vote, may cast the ballots. Board members designated by their district board to vote in place of the Presiding Officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballots are cast. District managers or other staff members are not authorized to vote or sign the ballot.

- The voting member must print his or her name on the ballots as well as sign and date the certification indicating he or she is authorized to vote for the district.
- We must receive each ballot with an original signature. However, if you deliver your ballot via electronic mail, you may return a scanned copy of the signed ballot by email to rholtzclaw@lafco.org
- Failure to follow these instructions will invalidate the ballot not meeting these requirements.

Finally, these positions ensure special districts are appropriately represented on the LAFCO Commission. Appointments are only valid if ballots representing a quorum from 29 of the 55 independent special districts are returned. Please return your ballots in a timely manner.

If you have any questions, please contact our office at (951) 369-0631.

Sincerely,



Gary Thompson
Executive Officer

Attachments:

- 1) 2024 Special District Selection Committee – Official Run-Off Election Ballot- Eastern Region Regular Member

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**SPECIAL DISTRICT SELECTION COMMITTEE
REGULAR MEMBER- RUN OFF ELECTION
2024 BALLOT**

Name of District: _____
Print District Name Here (required)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here (required)

- The presiding officer of the above-named district.
- A member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Signature (required) _____ Date (required)

**Regular Special District Member of the
Local Agency Formation Commission – Eastern Region – Riverside County**
(Term running through May 1, 2028)

Please mark only one candidate in the box opposite their name.

BRUCE UNDERWOOD, Coachella Valley Public Cemetery District	
CÁSTULO ESTRADA, Coachella Valley Water District	

Listed in random drawing order conducted on 2/14/2024 at 9:39 a.m.

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